

Suppliers

All our suppliers are kindly requested to meet the following requirements for our Company and to comply with the following steps to facilitate future cooperation:

Our Company has an individual corporate governance system, which is to start to operate on 04. 01. 2016.

In order to ensure seamless operation thereof, our suppliers are kindly informed about the following important things to know:

- All our suppliers are kindly requested to send to the contact person, 1 working day before delivery, **the authentic bills of delivery of the materials to be delivered, an authentic invoice of the basic materials ready for delivery, and the appropriate inspection slip of the basic materials to be received.**
- If these are not issued on the day specified, we cannot make flexible arrangements for the quick unloading of the materials received. Without these documents, we cannot take over basic materials in our receipt system.


Each of our suppliers are kindly requested to take into consideration the following points in case of basic materials delivered on pallets (these requirements only apply to board sizes):

- A given pallet should only include basic materials of the same thickness.
- A given pallet should only include basic materials of the same quality.
- A given pallet should only include materials with the same inspection slip. If basic materials with several inspection slips are packed on top of each other, it might occur that the Driver will spend several hours of idle time at our Company before they are separated and placed onto appropriate pallets.
- The maximum total net weight of pallets can be: 2,000kg.
- An appropriate paper layer must be used between each board size. If there are any defects or scratches beneath the basic material, they will not be accepted by our Company and the supplier will be obligated to immediately rectify the problem.

In case of purchases using our own vehicles, please hand over to the driver the bills of delivery, the invoices, and the associated inspection slips.

You are kindly requested to comply with these important criteria in order to be able to seamlessly improve our successful cooperation.

Dunakeszi, 2016. január 4.



Alu-Cutting Hungary Kft